



**Assistant/Associate Professor,
College of Medical Science;
Associate Program Director, PA Program**
Full Job Description

George Fox University announces a principal faculty position in the College of Medical Science Physician Assistant (PA) Program to begin during the 2024/25 Academic Year. The principal faculty member supports the overall development and delivery of education in the PA program.

About the Job:

The Associate Program Director supports the Program Director in effective leadership and management in the PA program.

George Fox University, a Christ-centered community, prepares students spiritually, academically, and professionally to think with clarity, act with integrity, and serve with passion. Professors teach all truth as God's truth, integrating all fields of learning around the person and work of Jesus Christ, bringing the divine revelations through sense, reason, and intuition to the confirming test of Scripture. As a Christ-centered community, George Fox University is an institution that values [diversity](#) as an essential dimension of God's design for human communities.

Job Responsibilities Include, but Are Not Limited To:

- Management Duties
 - Participating in and leading program organization and administration.
 - Participating in and leading accreditation activities with the Program Director.
 - Co-leading the planning and development of the program with the Program Director.
 - At the direction of the Program Director, coordinating the PA program faculty and staff.
 - Coordinating, leading, and participating in faculty mentoring.
 - Overseeing the program's ongoing self-improvement including curricular revisions.
- Program Duties
 - Developing, reviewing, and revising as necessary the program mission statement, goals, and competencies of the program.
 - Participating in development, planning, and continuous program evaluation (review and analysis).
 - Participating in accreditation activities.
 - Participating in faculty development and coordination of activity.
 - Participating in student recruitment and selection.
 - Participating in clinical site development, retention, and ongoing monitoring.

- General Education Duties
 - Participating in the PA programs delivery of curriculum (teaching and instruction).
 - Participating in the evaluation of student performance.
 - Providing remedial instruction when needed.
 - Participating in curriculum development, ongoing evaluation, and coordination of instruction.
 - As necessary, providing academic counseling.
- Other Duties
 - If desired, participate in clinical practice, scholarly activities, or advanced education.
 - Additional duties as needed and assigned by the Program Director.
- Communicating effectively and courteously with others, including employees, students, and the public, in a spirit of teamwork, respect and customer service.
- By actions, words, and lifestyle, be a Christian role model to students, whether through casual contact or in a formal supervisory role.
- Demonstrating awareness, respect, and appreciation for diversity of culture, background, race, sex, political views, expressions of faith, etc. and works well with a variety of people.
- Other duties as assigned.

We're Looking for Candidates Who Have:

- A master's degree or higher.
- A minimum of 3 years of experience as faculty in a PA program or Medical School.
- A minimum 3 years of clinical experience.
- A current NCCPA certification, if the Associate Program Director is a PA.
- A current licensure as an allopathic or osteopathic physician and must be certified by an ABMS- or AOA-approved specialty board, if the Associate Program Director is a physician.
- A commitment to working with a diverse population of students is essential; demonstrated experience in this area is preferred.
- A personal commitment to Jesus Christ and express their Christian testimony in a church. In addition, employees agree to live in agreement with the Community Lifestyle Statement and affirm the theological commitments expressed in the Statement of Faith.

Preference Will be Given to Those Who Have the Following Attributes:

- Prior experience in PA program leadership.

Salary and Rank:

- Appointment at the Assistant Professor level is anticipated, though candidates with significant teaching experience at previous institutions may be considered for appointment at the rank of Associate Professor. Salary and benefits are competitive with comparable institutions.

Job Information:

- Primary Work Location: Medical Sciences Building - Newberg, Oregon
- Working Conditions: Physical requirements are similar to those of teaching and clinical environments.

- Supervisor: Program Director, PA and DMSc Programs

Application Procedure:

- Kindly apply through the [Careers at George Fox University](#) webpage.
- When completing the online application, please upload the following as Word or .pdf documents in the section marked Cover Letter, Curriculum Vitae, and Essay Requirement:
 - Letter of Interest
 - Curriculum Vitae (CV)
 - Integration of Faith and Learning Essay

George Fox University is committed to the idea that one of the primary responsibilities of Christian higher education is to help students develop a uniquely Christian worldview. As teachers and mentors, it is important for George Fox University faculty members to integrate Christian faith and principles in all aspects of their lives. As an essential part of the application process, the University will carefully consider your response to the following: In a one-page essay (about 300 words) describe your personal Christian faith, as well as how your faith informs your teaching, scholarship, and service (including service and leadership in your church and/or in Christian ministries).

- *Other supporting materials may be requested at a later stage of the review process.*

Contact Information:

- *Have questions or need assistance with our application process?* Contact Georgefoxcareers@georgefox.edu
- *Have questions about the position?* Contact pa@georgefox.edu

Interested applicants are encouraged to apply at once. Review of applications will begin on a rolling basis and continue until the position is filled. Please note: This position is subject to close at any time, regardless of the date on the posting.

George Fox University has been transforming student's lives for over 125 years. We are a Christ-centered community that prepares students spiritually, academically, and professionally to think with clarity, act with integrity, and serve with passion. Our vision is to be the Christian university of choice known for empowering students to achieve exceptional life outcomes. We put students first, with Christ at the center of our work, embracing change in order to improve. We are looking for enthusiastic candidates to join us in creating transformational experiences for our students.

Being a part of our community means a commitment to faith and to a lifestyle that is consistent with the university's mission as described in the [Statement of Faith](#) and [Community Lifestyle Statement](#) on our website.

As a Christ-centered community, George Fox University is an institution that values [diversity](#) as an essential dimension of God's design for human communities. In seeking to become a more inclusive community, we

especially encourage applications from women and candidates from racial and ethnic backgrounds that are underrepresented in our community.

What is most appealing about working at George Fox University?

- Faith-friendly: Our culture is unique for higher education. At George Fox you can pursue academic excellence while integrating scriptures, praying with staff members and students at work, and helping to make an impact on the world in a way that promotes Christian values.
- Unapologetically Christian: As a university, we have an enduring commitment to Christ, his kingdom and the truth of God's Word.
- Live out your calling: You are able to use your God-given talents and abilities while having a profound influence on students as they deepen their relationship with Jesus Christ.
- Equip students for kingdom work: You can be a part of helping students discover their callings, at which they will be able to glorify the kingdom of God just as they have seen you do.

For your personal well-being we offer:

- A strong Christian vision and mission-led organization with opportunities for your growth and contributions.
- Wonderful Christian peers and a vibrant student population.
- A beautiful, peaceful campus environment with areas to walk and coffee shops and restaurants close by.
- Free Fitness Center membership.
- Free parking.
- Rich employee benefit package.

Equal Employment Opportunity Policy

The university is an equal-opportunity employer. Every employee has the right to work in surroundings free from all forms of unlawful discrimination. It is our policy to make decisions about applicants and employees without regard to sex, age, race, color, marital status, national origin, disability, veteran status, or any other status to the extent prohibited by applicable local, state, or federal law. This prohibition applies not only to the recruiting and hiring process but to all facets of the employment relationship, including promotion, pay, training, classification, performance reviews, discipline, and termination.

George Fox is owned by the Northwest Yearly Meeting of Friends Church and its mission is distinctly Christian. Employees are required to agree with and abide by the university's faith statement and its statement of community responsibilities. Within the context of this agreement and commitment, employment opportunities are otherwise available to all persons on the basis of their experience and skills.

In the recruiting process, the university may make special effort to solicit applicants from underrepresented groups. This is done as an affirmative step to increase the representation of these populations in the university's workforce to better match their availability in the labor market. Hiring decisions are based on the applicants' qualifications as they relate to the needs of the position.